

Southern Windsor/Windham Counties Solid Waste Management District



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Board of Supervisors Quarterly District Meeting Thursday, October 25, 2018 Springfield Firehouse on Hartness Avenue, Springfield, Vermont

Meeting Minutes

At 6:00 p.m., Forrest Randall called the meeting to order.

1. Additions to the Agenda

Tom Kennedy asked that “Acceptance of FY18 Audit Report” be added to the agenda.

2. Roll Call

Board supervisors present included: Forrest Randall, Chair, Springfield; Joe Fromberger, Andover; David Bemis, Athens; Wayne Wheelock, Baltimore; Bruce McEnaney, Cavendish; Derek Suursoo, Chester; Cynthia Gibbs, Grafton; Gary DeRosia, Rockingham; and Tom Kenyon, West Windsor. A quorum was achieved with nine of fourteen towns represented.

Others present included: Tom Kennedy, District Manager; Mary T. O’Brien, District Clerk and Recycling Coordinator; Ham Gillett, Outreach Coordinator; Bob Forguites, District Treasurer; Jim Toher, Casella; Tyler Waters and Ray Stapleton, Weathersfield Transfer Station; and Mike Durfor, Executive Director, Northeast Resource Recovery Association.

3. Approve minutes of July 26, 2018 meeting

D. Suursoo made a motion to approve the minutes of the July 26, 2018 meeting as presented. G. DeRosia seconded the motion. All voted in favor of the motion, with J. Fromberger abstaining.

4. Acceptance of Treasurer’s Report

a. B. Forguites noted that the Budget vs. Actual covered through the end of August 2018 which should have been at 17% of the budget. But income was at 12% and expenses were at 13%. D. Suursoo made a motion to accept the Treasurer’s Report as presented and hold it for audit. G. DeRosia seconded the motion. All voted in favor.

b. Acceptance of FY18 Audit Report

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T. Kennedy passed out copies of the audit to the supervisors. He noted that he'd just received them. B. Forguites stated that there were no comments from the auditors on the audit. They had requested a couple of corrections which were then made. B. Forguites also stated that it was a very clean audit. He directed the supervisors' attention to page twelve, Exhibit E which indicated that the approved budget was to the better by \$15,899 which meant that there was an increase in the Fund Balance at the end of June 2018.

B. Forguites recommended that the supervisors accept the auditors' report for 2018. J. Fromberger made a motion to accept the auditors' report. W. Wheelock seconded the motion. D. Suursoo asked if all of the towns got a copy of the report. T. Kennedy responded that they would. J. Fromberger asked if the \$15,899 would be added to the Fund Balance. B. Forguites said that, yes, it would be. All voted in favor.

5. Discussion of Recycling Markets

F. Randall introduced Mike Durfor, Executive Director of the Northeast Resource Recovery Association (the District is a member of the NRRRA). M. Durfor had a PowerPoint presentation entitled "Talkin Trash 5.0 China National Sword October 25, 2018" which is also on NRRRA's website. He discussed the recycling markets and provided tips on how towns with transfer stations could improve their bottom line.

6. Recycling Coordinator's Report

a. HHW collections

M. O'Brien let everyone know that Clean Venture, Inc., the District's household hazardous waste vendor for the past decade, had decided to discontinue collecting in the state of Vermont. The District will go out to bid for HHW collections in 2019.

b. Battery collection program

M. O'Brien announced the good news that the District had come in second place statewide for the amount of batteries collected per capita – even placing ahead of Chittenden Solid Waste District.

7. Outreach Coordinator's Report

H. Gillett described his outreach efforts over the past few months.

8. Old Business – none

9. New Business - none

10. At 7:45 p.m., G. DeRosia made a motion to adjourn.

Respectfully submitted,
Mary T. O'Brien
Clerk