

**District Quarterly Meeting**  
**November 2, 2023**  
**1:00 PM**  
**Zoom Meeting**

MINUTES (Draft)

Supervisors present: Jeff Mobus, Brandon Gulick, Brendan McNamara, , Wayne Wheelock, Derek Suursoo, August Murray (Weathersfield Alternate) Scott Pickup. Brandon Gulick was the proxy vote for the Town of Windsor

Also present: Tom Kennedy, and Kelly Murphy (Treasurer)

Jeff Mobus called the meeting to order at 1:05 PM.

Roll Call was taken by T. Kennedy and there was a quorum.

**1. Additions to the Agenda** – Brandon Guilick introduced August Murray, who will be the Alternate for the Town of Weathersfield. Derek S made a motion to move the agenda, the motion was seconded by Brandon G. Motion carried.

**2. Roll Call – There is a quorum**

**3. Approval of August 18, 2022, Minutes**

Scott Pickup S made a motion to approve the minutes as printed, the motion was seconded by Brandon G. Motion carried.

**4. Receive the September 30, 2023, Financials**

Tom Kennedy reviewed the September 30, 2023, financials with the Supervisors and he said it was early in the fiscal year with since Tipping Fee Surcharge receipts won't be available until the end of October. The District is paid on a quarterly basis. The HHW costs associated with HHW facility are very small since Heritage has not made a pickup of drums since June 2023. We are scheduled to have a pickup in October which will provide a better financial picture for the District's 2023 season.

Thesh position of District remains strong with \$286,000.00 in cash. Accounts receivable are \$25,622.00 and Accounts payable are \$36,903.

Derek S made a motion to receive the September 2023 financials, Brandon G seconded the motion. Motion carried.

**5. Go out to Bid for HHW Services**

Tom K said that Heritage Environmental Services is again slow with picking up drums, which leaves the District in a tenuous position because they have more drums than our permit allows which could result in a Notice of Alleged Violation (NOAV). He would like to go out to bid to see if we could interest another company in providing the service.

Derek S made a motion to direct the District to develop an RFP for services, it was seconded by Brandon G. Motion carried.

**6. Update on Glass Program**

The Town of Springfield would like the District to move the glass operation to another location. Tom K did a quick survey to see if any of the existing transfer stations were interested; all the towns with a transfer station said they didn't have enough room to support the operation. Tom K reached out to Matt Priestley, and he agreed to set aside a location at his facility for glass. All the Supervisors agreed to allow the operation to move to Alva Waste's Transfer Station.

**7. Old Business -none**

**8. New Business - none**

The meeting was adjourned at 1:59 P.M.