

# Southern Windsor/Windham Counties Solid Waste Management District



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## Board of Supervisors Public Meeting Thursday, June 25, 2020 6:00 p.m. Remote meeting because of COVID-19

### Meeting Minutes

At 6:03 p.m., Joe Fromberger, Chair, called the meeting to order.

1. Additions to the Agenda: none

Derek Suursoo made a motion to accept the agenda as presented. All voted in favor.

2. Roll Call

Present: Joe Fromberger, Andover; Rebecca Lomachinsky, Baltimore; Wayne Wheelock (alternate), Baltimore; Derek Suursoo, Chester; Scott Murphy, Ludlow; Gary DeRosia, Rockingham; Steve Neratko, Springfield; Matt Priestley (alternate), Springfield; Paul Tillman, Weathersfield; Tom Kenyon, West Windsor. Eight towns with twenty-seven votes were represented – a quorum was achieved.

Also present: Tom Kennedy, District Manager; Darlene Kelly, District Treasurer; and Mary T. O'Brien, District Clerk.

3. Discussion and Adoption of draft FY21 Budget (revised)

S. Murphy made a motion to adopt the FY21 budget as presented. D. Suursoo seconded the motion. J. Fromberger asked where to find the administrative and management costs for the year. T. Kennedy replied that those numbers were in the budget and then directed the supervisors to the specific lines. The total of \$179,833.00 represents a 3% increase over the FY20 total of \$174,507. The current contract between the Southern Windsor County Regional Planning Commission (RPC) and the District does not have a fixed number. It's a time and materials contract with a not-to-exceed amount. T. Kennedy said that as of that day, the total for FY20 was actually \$155,000 which meant that the accumulated total would come in at almost \$20,000 less than budgeted.

There was nothing in the original budget proposed for FY21 for household hazardous waste (HHW) collection because the District was going to build a permanent, seasonal facility. Due to the COVID-19 lockdown, the construction of the facility was delayed. So income and expense figures for two annual, State-mandated, four-hour HHW events were put into the revised, proposed FY21 budget. All voted in favor.

(David Bemis, Athens and Bruce McEnaney, Cavendish joined the remote meeting.)

#### 4. Discussion and Adoption of FY21 Work Program (revised)

T. Kennedy stated that most of the new activities were related to the HHW facility. Another new program is a scheduled maple tubing collection in conjunction with the Greater Upper Valley and Northwest Vermont solid waste districts. An additional new activity is the glass recycling project which will be done in conjunction with the Town of Springfield. The program was formerly managed by the Northeast Resource Recovery Association (NRRA) of Epsom, New Hampshire. G. DeRosia made a motion to adopt as presented the Work Program for FY21. B. McEnaney seconded the motion. No discussion or questions. All voted in favor.

#### 5. Discussion and Adoption of FY21 Contract for Services with the RPC

D. Suursoo made a motion adopt the FY21 Contract for Services with the RPC and to authorize the Chair to sign the contract in an amount not to exceed \$179,833.00. B. McEnaney seconded the motion. All voted in favor.

#### 6. Old Business – none

#### 7. New Business

T. Kennedy noted that this meeting was an interim meeting to adopt the budget, work program, and contract. The regular quarterly District meeting will be held remotely on Thursday, July 23.

G. DeRosia thanked T. Kennedy for helping the Town of Rockingham to develop an RFP for services at the Transfer Station.

At 6:19 p.m., D. Suursoo made a motion to adjourn the meeting. T. Kenyon seconded the motion. All voted in favor.

Respectfully submitted,  
Mary T. O'Brien  
District Clerk