

Southern Windsor/Windham Counties Solid Waste Management District



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**Board of Supervisors
Annual District Meeting
Thursday, April 28, 2016
Springfield Select Board Hall, 3rd Floor, Springfield, Vermont**

MINUTES

1. Public Hearing on FY17 Work Plan and Budget

Forrest Randall, Board Chair, opened the Public Hearing at 6:03 p.m. Tom Kennedy, manager of the SWWCSWMD, pointed out the highlights and changes in the proposed work plan. He then pointed out an error in the proposed budget. On the income side, the budget will be level-funded. T. Kennedy went through various line items. To balance the budget, the Executive Committee thinks that \$21,038 from District funds will be needed, instead of increasing the tipping fees.

On the expense side, there is an increase because of an increase in work expected of the District and an increase in insurances. There will be a slight increase in rent. At 6:16 p.m., F. Randall closed the Public Hearing and called to order the annual reorganizational District meeting.

2. Roll Call Forrest Randall, Chair, (Springfield), Bruce McEnaney (Cavendish), Joe Fromberger, Vice-Chair (Andover), Tom Kenyon (West Windsor), John Oberling (Athens), Gary DeRosia (Rockingham), Frank Heald (Ludlow), and Wayne Wheelock (Baltimore). A quorum was established with eight towns represented. Others present: Bob Forguites, Treasurer; Tom Kennedy, District Manager; John Denner (possible Board alternate from Ludlow); George Murray, consultant; and Mary T. O'Brien, Board Clerk.

3. Approve minutes of January 28, 2016

T. Kenyon made a motion to approve the minutes of the January 28, 2016 meeting as presented. W. Wheelock seconded the motion and pointed out that "Athens" was missing from the letterhead. All voted in favor of the motion.

4. Acceptance of Treasurer's Report

B. Forguites described the Profit & Loss vs. Actual; we should be at 75% at this time of the fiscal year but the income is at 69% and the expenses are at 64.3%. But we're anticipating that by the end of June, we'll be down by \$5,000. If not, we'll break even. The deficit will come out of the equity fund balance. On the Balance Sheet, at the end of March we were above normal. But that should average out by the end of June. T. Kenyon asked if proposed budgets take into account the dropping tonnage of solid waste. F. Randall responded that, yes, the Executive Committee does. T. Kennedy commented that if Act 148 works as it is supposed to, municipal solid waste (MSW) will decrease.

J. Fromberger made a motion to accept the Treasurer's Report. B. McEnaney seconded the motion. All voted in favor.

5. Election of Officers and Executive Committee Representatives

- Chair F. Randall asked B. Forguites to moderate the meeting during the election of Chair. J. Fromberger nominated Forrest Randall as Chair. There were no other nominations. J. Fromberger made a motion to close the nomination and instruct the Clerk to cast a ballot. B. McEnaney seconded the motion. All voted in favor. F. Randall began moderating the election process.
- Vice-Chair G. DeRosia nominated Joe Fromberger as Vice-Chair. There were no other nominations. T. Kenyon moved to close the nominations. F. Heald seconded the motion. All voted in favor of the nomination.
- Three (3) Exec. Committee Representatives J. Fromberger nominated Gary DeRosia, Derek Suursoo, and Frank Heald as the three representatives to the Executive Committee. There were no other nominations. T. Kenyon made a motion to close the nominations. B. McEnaney seconded the motion. All voted in favor of the nominations.

Appointment of:

- Clerk T. Kenyon made a motion to appoint Mary O'Brien as District Clerk. W. Wheelock seconded the motion. All voted in favor.
- Treasurer J. Fromberger made a motion to appoint Bob Forguites as District Treasurer. G. DeRosia seconded the motion. All voted in favor.

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6. Discussion and adoption of FY17 Budget and Work Program

T. Kenyon made a motion to approve the budget and work plan as presented. B. McEnaney seconded the motion. All voted in favor.

7. Discussion of Solid Waste Infrastructure in the District with George Murray

G. Murray gave the Board an update on the work he has been doing for the District. He's been studying whether or not it is possible to achieve efficiencies among the five transfer stations. He also has looked at diverting food scraps and the options for composting. The Windham solid waste district will take food scraps for a cost of \$65/ton. Windham sells the compost they make for \$20/yard.

The city of Lebanon's landfill's permit only allows Greater Upper Valley Solid Waste District towns to send MSW there. The landfill may switch from source-separated to a single-stream system for recyclables.

The District has about 25,000 tons of MSW/year; about 4,000 tons are controlled by the transfer stations, about 10,000 tons are controlled by the private sector, and the rest is controlled by Casella Waste. Is that enough to justify the cost of building a transfer station for consolidation purposes? All MSW from the District currently goes to the Coventry landfill.

There will be a weaning away of waste to other processes – recycling and composting.

G. Murray will have a draft in the next couple of weeks.

8. Recycling Coordinator's Report

M. O'Brien noted that Joe Whitten of Apparel Impact of Manchester, New Hampshire, is taking over SEVCA's textile recycling route, including renting some of SEVCA's equipment for a year. The sale of composters and kitchen pails is over for the year.

9. Old Business

T. Kenyon noted that there seems to be an increased amount of pre-Green Up Day trash alongside the roads.

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10. New Business: none

11. Adjourn

At 6:59 p.m., J. Fromberger made a motion to adjourn the meeting.