

Southern Windsor/Windham Counties Solid Waste Management District



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Board of Supervisors Annual District Meeting Thursday, April 25, 2019 Springfield Town Offices, Springfield, Vermont

6:00 p.m. Public Hearing on FY20 Budget and Work Plan

At 6:01 p.m., Tom Kennedy, Executive Director of the Southern Windsor/Windham Counties Solid Waste Management District, opened the public hearing after explaining that the Executive Committee of the District had asked him to run the meeting until the election of officers. No public being present, the meeting was closed at 6:02 p.m. as the topics were slated to be discussed at the annual meeting immediately following.

Meeting Minutes

At 6:02 p.m., T. Kennedy called the meeting to order.

1. Additions to the Agenda – none
2. Roll Call

District supervisors present included: Derek Suursoo, Chester; Gary DeRosia, Rockingham; Scott Murphy, Ludlow; David Bemis, Athens; Cynthia Gibbs, Grafton; Ed Morris, Weathersfield; Bruce McEnaney, Cavendish; Tom Kenyon, West Windsor, and Tom Yennerell, Springfield. Others present included: Tom Kennedy, District Manager; Mary T. O'Brien, District Clerk; and Matt Priestley, Alva Waste Company. A quorum was achieved with 9 out of 14 towns represented.

T. Kennedy asked for a minute of silence to honor the late Bob Forguites, the District's dedicated treasurer for many years, who had died on April 9, 2019 at the age of 80.

3. Election of Executive Committee: Officers and Three (3) Exec. Committee Representatives

D. Suursoo nominated Ed Morris as Chair. S. Murphy seconded the motion. There was no discussion. All voted in favor. As the newly elected chair, E. Morris took over running the meeting. G. DeRosia nominated Joe Fromberger as Vice-Chair. D. Suursoo seconded the motion. There was no discussion. All voted in favor. G. DeRosia nominated Derek Suursoo, Gary DeRosia (himself), and Tom Yennerell as the three Executive Committee representatives. T. Kenyon seconded the motion. There was no discussion. All voted in favor.

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Appointments: Clerk and Treasurer

D. Suursoo made a motion to appoint Mary O'Brien as Clerk. B. McEnaney seconded the motion. There was no discussion. All voted in favor. D. Suursoo made a motion to appoint Darlene Kelly as Treasurer. G. DeRosia seconded the motion. D. Kelly is currently serving as the financial director for the Town of Weathersfield. The District Treasurer's job is a one-year position. E. Morris explained the duties of the Treasurer. G. DeRosia noted that D. Kelley is a resident of the Bellows Falls area. There were no other nominations. All voted in favor.

4. Discussion and approval of FY20 Budget and Work Program

T. Kennedy explained various line items in the proposed budget. There were no questions on the income side of the budget. There is a very small increase in expenses. T. Kennedy explained several expense line items, including the increase for household hazardous waste collections because of the new, more expensive vendor (NRC/Enpro). B. McEnaney made a motion to approve the FY20 budget as printed. T. Kenyon seconded the motion. All voted in favor. B. McEnaney made a motion to approve the proposed FY20 Work Plan. G. DeRosia seconded the motion. All voted in favor.

5. Discussion and approval of FY20 Contract with southern Windsor County Regional Planning Commission (SWCRPC)

D. Suursoo made a motion to approve the FY20 contract with SWCRPC. T. Kenyon seconded the motion. T. Kennedy noted that this year's budget is \$174,507.00. S. Murphy asked how much last year's budget was. T. Kennedy didn't have that figure with him so he suggested that the motion be tabled until the next meeting when he would have the answer. The motion was withdrawn. D. Suursoo made a motion to table the motion on the FY20 contract with SWCRPC until the next Board meeting. B. McEnaney seconded the motion. All voted in favor.

6. Approve minutes of February 28, 2019 meeting

G. DeRosia made a motion to accept the minutes of the February 28, 2019 meeting. D. Suursoo seconded the motion. T. Kenyon noted that the meeting date of January 25, 2019 on the agenda was incorrect. All voted in favor of the motion.

7. Acceptance of Treasurer's Report

Corporate Resolution for checking account signing privileges

T. Kennedy noted that although we are 75% of the way through the fiscal year, we're only at 62% for income. Generally though, income lags in the winter but increases in the spring so we should be okay. The expenses are on track. A small net income cash position remains strong. D. Suursoo made a motion to accept the Treasurer's Report. B. McEnaney seconded the motion. All voted in favor.

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SWWCSWMD

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T. Kennedy explained that with B. Forguites's passing and Forrest Randall, the former chair's resignation, new signatories were needed. S. Murphy made a motion to appoint Ed Morris, Tom Yennerell, Derek Suursoo, and Darlene Kelly as signatories on all accounts at the following banks: Mascoma Bank, People's United Bank, and Claremont Savings Bank. G. DeRosia seconded the motion. T. Kennedy noted that the new process will be more of a warrant system. At their meetings, the Executive Committee members will see the checks that have been signed; only one signature is needed on checks. E. Morris recommended that the District use D. Kelly as much as possible. G. DeRosia stated that the Executive Committee ratifies the checks at their meetings on the second Monday of each month. All voted in favor of the motion.

8. Update on Household Hazardous Waste Collections

T. Kennedy had described the cost increases with the new vendor during his budget discussion.

9. Recycling Coordinator's Report

M. O'Brien stated that at that same hour, a backyard composting workshop, organized by the District, was being held at the Ascutney Outdoors Center. Over a dozen people had registered. Three more workshops are scheduled.

10. Outreach Coordinator's Report

T. Kennedy noted that copies of Ham Gillett's report were available on the desk.

11. Old Business - none

12. New Business - none

13. At 6:58 p.m., T. Yennerell made a motion to adjourn.

Respectfully submitted,
Mary T. O'Brien
Clerk

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