

The Southern Windsor/Windham Counties Solid Waste Management District is seeking proposals from qualified firms for transporting of municipal solid waste, construction and demolition waste and organics from its five municipal transfer stations.

The District also seeks to provide similar terms for all the haulers operating within the District for disposal of municipal solid waste.

## **SECTION I. INTRODUCTION**

### **A. INTRODUCTION OF DISTRICT**

The Southern Windsor/Windham Counties Solid Waste Management District (District) is a legal entity consisting of towns in the east central portion of Vermont along the Connecticut River, comprised of the towns of Andover, Athens, Baltimore, Cavendish, Chester, Grafton, Ludlow, Plymouth, Reading, Rockingham, Springfield, Weathersfield, West Windsor, and Windsor.

There are currently five transfer stations located in the District: Springfield, Rockingham, Cavendish, Ludlow and Weathersfield. Approximately 19 percent of the municipal solid waste (3,116 tons in the past 12 months) generated in District towns is collected at the five municipal drop-off facilities. Another 1,381 tons of C&D wastes are also collected at these drop-offs. The total amount of MSW and C&D collected at all of the District Transfer Stations in calendar year 2017 was 4,497 tons.

### **B. INFORMATIONAL MEETING**

The District will hold an informational meeting at the District Office located in Ascutney, Vermont on **March 7, 2018 at 10:00 a.m.** Interested parties must call or email to notify the District of their intent to attend. Prior notification will allow the District to prepare for all those who wish to participate and it will enable the District to contact interested parties in case of change of venue, time, or date.

Please contact:

Christina Titus  
Southern Windsor/Windham Counties Solid Waste Management District  
Voice: 802-674-9201  
Email: [ctitus@swcrpc.org](mailto:ctitus@swcrpc.org)

## Instructions for Response

**Proposals are due on or before 3:00 p.m. Friday, March 23, 2018.** Proposals will be accepted via USPS mail, FedEx, UPS or by hand delivery. It is the responsibility of the proposer to confirm the receipt of the proposal.

Each proposal must be submitted as required in this RFP. No changes shall be made in the phrasing of the proposal or the requirements. The District requires that all proposals be double-sided. Proposals must be typed. Proposals that are illegible, or contain omissions or items not requested, may be rejected.

All Proposals must be submitted to:

Thomas Kennedy, District Manager  
Southern Windsor/Windham Counties Solid Waste Management District  
P. O. Box 320  
Ascutney, VT 05030

The proposals will be opened and read aloud. Any proposal received after the 3:00 p.m. deadline will be rejected.

Any questions answered verbally cannot be considered binding on the District. Modifications shall only be made in writing and approved by the District, and will be distributed to all parties who have attended the informational meeting.

### C. DISTRICT'S RIGHTS AND OPTIONS

This RFP constitutes only an invitation to submit a proposal to the District. The District reserves, holds, and may in its sole discretion exercise, the following rights and options with respect to this RFP:

- a. To reject any or all Proposals.
- b. To select and enter into an agreement with the Proposer whose proposal best meets the need of the District and its member towns, and is most responsive to the RFP.
- c. To issue subsequent solicitations for Proposals.
- d. To conduct investigations with respect to the qualifications of each Proposer.
- e. To negotiate with Proposers for amendments or other modifications to the Proposals.

## **SECTION II. BACKGROUND INFORMATION**

### **A. DESCRIPTION OF MUNICIPAL SOLID WASTE AND CONSTRUCTION & DEMOLITION WASTE**

Solid waste delivered to the town transfer stations consists of typical municipal solid waste from residential and commercial sources, as well as construction and demolition debris and bulky goods. With the exception of Rockingham, municipal waste is compacted in 40 cubic yard roll-off containers, and C&D and bulky wastes are stored in 30 or 40 cubic yard roll-off containers. Waste is stored in 10 cubic yard dumpsters at the Town of Rockingham transfer station.

### **B. GENERAL TOWN OPERATIONS**

Delivery of waste to the Towns' Transfer Stations is typically made by small contractors, small commercial entities, and private residential users. The Towns' Transfer Stations are located in:

- Cavendish, on Route 131 just east of the village of Proctorsville;
- Ludlow, located on Route 100 about 1.5 miles south of the intersection of Routes 100 & 103;
- Rockingham, located on the east side of Route 5 just south of the village of Bellows Falls;
- Springfield, located on Fairground Road about  $\frac{3}{4}$  mile from the intersection of Fairground Road and Route 11; and,
- Weathersfield, located on Route 106 about  $\frac{3}{4}$  mile north of the intersection of Routes 106 and 131 near Downers Four Corners.

The Towns operate and maintain their own Transfer Station.

It is the responsibility of the Proposer to familiarize themselves with the exact nature of the operation in each of the five towns.

#### **Collection of Organics**

A requirement of Act 148 is that all permitted transfer stations accept organics beginning on July 1, 2017. The Southern Windsor/Windham Counties Solid Waste Management District has decided not to build a compost facility in the District, instead, the District's transfer stations will accept organics from residential customers and will contract with a hauler to have the materials transported to a permitted compost facility.

Specifications:

- The hauler, or it's sub-contractor, will collect and transport the organics once a week.
- The hauler will specify the container to be used for the collection of organics.
- The hauler will state in their bid whether the container will be provided by the hauler or the purchase of the container(s) is the responsibility of Town/District.
- The hauler will provide training to town and district employees on operations, monitoring for contaminants, handling and proper disposal of organics. The bid proposal will outline the training program that the hauler will offer to the town and transfer station.
- The hauler will provide a cost proposal that breakdowns the disposal and transportation costs and the location of the compost facility.
- If applicable, the hauler needs to provide the name, address and phone number any sub-contractor.
- The hauler shall be responsible if the sub-contractor fails to meet the requirements of the contract as stated in subsection IV, section G.

## SECTION III. REQUEST FOR SERVICE/SCOPE OF WORK

### A. DISPOSAL

The District seeks proposals for the disposal of the District’s solid waste from qualified entities to provide **MSW, C&D and Organics** disposal services at the Districts’ Transfer Stations and for curbside collection in the Village of Ludlow.

The successful Proposer will be expected to dispose of approximately 330 tons per month (on average) of the solid waste as received by the Towns at their Transfer Stations. This estimate is based upon calendar year 2017 records:

#### Cavendish

2017	C&D	loads	MSW	loads	RECY	loads
January	3.96	1	23.29	2	13.83	3
February	3.32	1	22.47	2	8.06	2
March	6.77	2	22.27	2	9.55	2
April	9.81	3	22.39	2	8.49	2
May	23.72	5	21.86	2	8.5	2
June	19.84	4	30.82	3	10.2	2
July	20.94	4	21.96	2	11.14	2
August	17.63	4	23.22	2	8.83	2
September	25.54	6	28.99	3	8.37	2
October	19.99	6	23.91	2	11.72	2
November	18.45	6	23.39	2	5.89	1
December	12.79	4	19.83	2	8.57	2
<b>Totals:</b>	182.76	46	284.40	26	113.15	24

#### Ludlow

2017	C&D	loads	MSW	loads	RECY	loads	GLASS	loads
January	13.73	2	62.65	8	21.03	4		
February	13.77	2	39.94	4	10.29	2	5.47	1
March	19.93	3	51.54	5	19.41	3		
April	17.68	3	43.57	5	15.91	3		
May	48.51	7	35.21	8	11.53	2	5.47	1
June	37.58	6	47.4	7	23.23	4		
July	48.29	8	41.83	4	19.99	3		
August	45.6	8	49.65	4	18.72	3	5.47	1
September	47.04	6	49.66	5	16.97	3		
October	49.49	8	39.68	4	16.86	4	5.47	1
November	38.93	6	54.58	6	20.98	4		
December	34.03	6	39.95	4	22.98	4		
<b>Totals:</b>	414.58	65	555.66	64	217.9	39	21.88	4

**Rockingham**

2017	C&D	loads
January	20.64	6
February	12.06	3
March	23.03	7
April	31.61	9
May	51.64	15
June	31.22	9
July	43.11	11
August	36.98	11
September	36.33	12
October	32.47	10
November	29.56	10
December	18.37	6
<b>Totals:</b>	<b>367.02</b>	<b>109</b>

**Springfield**

2017	C&D	loads	MSW	loads
January	6.09	1	73.77	7
February	13.87	2	55.34	5
March	5.12	1	54.93	5
April	20.51	4	64.54	6
May	22.39	5	66.44	6
June	23.73	5	87.83	8
July	14.56	3	68.72	6
August	25.23	5	85.57	7
September	12.47	3	72.90	7
October	19.71	4	72.45	6
November	18.57	4	64.21	6
December	10.10	2	61.60	6
<b>Totals:</b>	<b>192.35</b>	<b>39</b>	<b>828.30</b>	<b>75</b>

**Weathersfield**

2017	C&D	loads	MSW	loads	RECY	loads
January	12.05	2	46.06	4		
February	7.17	2	41.75	4		
March	11.85	3	56.55	5		
April	10.23	2	47.16	4		
May	29.60	6	62.05	5		
June	25.27	6	50.32	4		
July	25.72	6	54.71	5	11.91	2
August	29.87	8	67.21	6	25.38	5
September	23.37	5	46.13	4	22.58	4
October	14.99	4	44.37	4	20.29	4
November	27.28	7	60.75	5	17.72	4
December	6.81	2	43.16	4	20.81	5
<b>Totals:</b>	<b>224.21</b>	<b>5</b>	<b>620.22</b>	<b>54</b>	<b>118.69</b>	<b>24</b>

The District makes no representation or guarantee of the amount of material available to be disposed of from the five Transfer Stations during the contract period.

**B. TRANSPORT**

The District is seeking proposals for the transport of the Town's Transfer Station waste to either a certified disposal site or commercial Transfer Station. Note that this may include transport on Saturdays for those Transfer Stations that operate on Saturdays. Transport shall be available on a 24-hour notice.

## SECTION IV. GENERAL PROVISIONS

### A. PUT OR PAY PROVISIONS

The District **WILL NOT** entertain any proposal that requires a guarantee or minimum tonnage provision for the delivery of solid waste.

### B. LICENSES AND PERMITS

The Proposer shall conduct its operation in accordance with the requirements of all applicable federal, state and local laws, rules or regulations and shall possess all necessary permits and licenses. The Proposer shall be prepared to submit copies of all applicable permits, registrations, and other necessary government authorizations that demonstrate its capability to perform the proposed services.

### C. VERMONT STATE SOLID WASTE FRANCHISE TAX

The State of Vermont currently levies a \$6.00 per ton fee on solid waste generated within the State. The Contractor will be required to pay this tax to the State. This tax should be included as a separate line item on the proposal form.

### D. TIPPING FEE SURCHARGE

The District currently charges a \$7.00 per ton surcharge, the District will be increasing the surcharge to \$9.00/ton effective July 1, 2018. For a complete description, see the Southern Windsor/Windham Counties Solid Waste Management District Waste Management Ordinance.

**The selected Contractor is responsible for collecting and paying these surcharges, for all waste under their control, for the District.**

Monthly tonnage reports shall be submitted by the 10<sup>th</sup> of the following month. Payments to be made quarterly by the 10<sup>th</sup> of the month following the close of a quarter. Quarters are as follows: January 1<sup>st</sup>-March 31; April 1-June 30<sup>th</sup>, July 1-September 30<sup>th</sup>; and October 1-December 31<sup>st</sup>.

### E. MANIFEST AND DISPOSAL TICKETS

A manifest and/or a disposal ticket shall be provided by the Proposer indicating the disposal of each load of waste removed from the 'Towns' Transfer Stations starting on July 1, 2018. The manifest/disposal ticket shall include the name, address, telephone number of the facility, the facility's operating permit number(s), the number of tons disposed of, and the time and date of disposal. The ticket shall also be signed by the driver delivering the waste to the facility.

On a quarterly basis, the successful proposer shall provide the District, with tonnage reports for each transfer station, for all collected wastes collected under the term of this contract.

**F. LABOR**

The Proposer will be expected to comply with applicable laws, rules, regulations, ordinances and executive orders, whether federal, state, or local including, without limitation, requirements regarding minimum wages, hours, worker's compensation, and equal employment opportunity. The Proposer must also abide by the provisions of applicable Federal and State affirmative action programs.

**G. USE OF SUBCONTRACTORS**

The Proposer shall identify any subcontractors utilized to provide the required services. The subcontractor's experience and qualifications and other pertinent information shall be required for each subcontractor. The Proposer shall not award work to any subcontractor without the prior written approval of the District.

The successful Proposer will be responsible for any acts and omissions of its subcontractors, and of persons either directly or indirectly employed by them. Subcontractors will be subject to all applicable obligations, requirements and limitations under the contract awarded to the successful Proposer. There will be no direct contract between any subcontractor and the District.

**H. SAFETY**

Proposer agrees to perform all operations associated with the eventual Contract in a safe manner in accordance with federal, state and local laws, rules and regulations.

All employees and supervisory personnel used in the performance of the Solid Waste Contract shall be competent and have the appropriate training to perform the required services. The Proposer shall devote sufficient personnel, time, and equipment to assure the satisfactory and safe performance of the required solid waste services.

Contact Name and Phone Number

The Proposer is required to provide, as part of this proposal, a contact name and telephone number for the Primary Contact should a Contract be awarded

**I. HOLIDAYS**

The following two (2) holidays ("Authorized Holidays") are to be observed when providing solid waste services each year:

Thanksgiving Day      Christmas Day



## J. PROPOSER REPRESENTATIONS

The Proposer shall be licensed to conduct business in the State of Vermont at the time of the Contract award and will be in full compliance with all applicable federal, state, and local laws. The Proposer shall comply with all permits, rules, regulations, laws, and statutes of the State of Vermont and any other jurisdiction that has regulatory power over the conditions of the eventual Contract. The Proposer will promptly notify the District of any instances of non-compliance and the methods to be used to address the non-compliance issue.

## K. TERM

The District is requesting a **three (3) year Contract** beginning **July 1, 2018**, with **two one (1) year** renewal options to be exercised at the sole discretion of the District. The District will notify the successful Proposer of its intention to renew the Contract at least 90 days prior to the expiration of the Contract. As part of this RFP, the District will entertain, but is not compelled to accept, alternative terms such as longer Contract length if it reflects lower costs.

## L. INSURANCE

The Proposer shall procure and maintain at its own expense, without expense to the District, throughout the term covered by the eventual Contract and any extensions thereof, the following insurance:

Commercial General Liability coverage for bodily injury and property damage, including death with limits of at least \$5,000,000.00 per occurrence:

- A. Commercial Automobile Liability with a combined single limit of at least \$1,000,000.00 per occurrence;
- B. Environmental Impairment Liability with limits of at least \$5,000,000.00 per occurrence;
- C. Excess or Umbrella Liability coverage with limits of at least \$5,000,000.00.
- D. Workers' Compensation and Disability Benefits Insurance as required by applicable law.

All policies must be underwritten by insurers licensed to sell insurance in Vermont and maintaining an A.M. Best rating of "A" or better. The District and individual Towns shall be listed as Additional Insured on all policies, and Proposer shall annually provide the District with valid certificates of insurance for all policies required herein.

The Proposer agrees to defend, indemnify and hold harmless, the District and its agents and employees against any and all claims, suits or liability which might arise in connection with the Contract. The Proposer shall further defend, indemnify and hold harmless, the District and its agents, employees from any and all claims, suits, or liabilities that might arise as a result of depositing, disposing, processing, transporting, storing, or use of the solid waste as defined herein.

## SECTION V. PROPOSAL SUBMISSION REQUIREMENTS

### A. GENERAL PROVISIONS

To be considered responsive, Proposers must follow the instructions for proposal preparation outlined in this section. One original and six (6) copies of the proposal shall be submitted to:

Thomas Kennedy  
District Manager  
So. Windsor/Windham Counties Solid Waste Management District  
PO Box 320  
Ascutney, VT 05030

**Proposals are due by 3:00 P.M. on March 23, 2018.**

Each copy must contain all the necessary forms and information. One copy must be clearly marked "Original" and must contain all original, executed copies. Late proposals will be considered non-responsive, and returned to the Proposer unopened.

1. Expenses of Proposal Preparation

Each responding Proposer will prepare all required materials and submittals and participate in the proposal and negotiation process at its own risk and expense, with the express understanding that there can and will be no claims whatsoever for reimbursement from the District for the costs and expenses associated with this process.

2. Confidential Information

Proposals submitted in response to this RFP may contain technical or other data for which public disclosure may be deemed to cause substantial injury to the Proposer's competitive position, or which may constitute a trade secret. To protect this information from disclosure, the Proposer should submit it under separate cover in a sealed envelope, and mark it clearly as *confidential information*. The District makes no guarantees that this material will be kept confidential, but will make reasonable efforts to maintain confidentiality.

3. Proposer Interviews

If desired by the District, interviews will be held. The District expects that key members on the Proposer's team will attend the interview. Any Proposer finding any discrepancy in or omission from, the requirements of this RFP may request clarification of the meaning and intent prior to the interview. Written inquiries should be faxed or mailed to the Project Contact. If any questions require written clarification, an addendum will be issued upon request.

## **B. ORGANIZATION OF PROPOSAL**

The requirements for the proposal are described below. This format must be followed to be deemed responsive.

Six (6) double sided copies along with one unbound original are required.

### Proposal Submission Requirements

- I. COVER LETTER
- II. PROPOSAL OUTLINE
  - A. OPERATIONS AND MANAGEMENT PLAN
  - B. QUALIFICATIONS
    1. Experience and Management Capability
    2. Operations Experience
    3. Financial Condition and Resources
  - C. COST PROPOSAL
  - D. TERMS OF THE PROPOSED AGREEMENT
- III. PROPOSAL FORMS (AS EXPLAINED BELOW)

#### 1. Cover Letter and Signature Requirements

Each copy of the proposal will be accompanied by an original cover letter committing the Proposer, if selected, to carrying out all the provisions of the proposal. The cover letter will designate the individuals who will be the key technical and business negotiators. The cover letter must be signed by the individual of the proposing organization empowered to sign the contract.

All forms requiring signatures shall be signed by the same individual signing the cover letter. One copy of the proposal documents must be clearly marked as the "Original", and must contain the original signature forms, bond, and other original documents; the remaining documents may be a reproduction.

#### 2. Qualifications

Proposer shall complete all the required information in Forms A through C. Failure to complete the required information may result in the firm's disqualification from consideration. Any knowingly false statement will be grounds for a Proposer's disqualification and the District may criminally prosecute knowingly false statements.

Any corporation not incorporated under Vermont State law must furnish a copy of a Certificate of Good Standing from the Vermont Secretary of State to do business in Vermont.

To be deemed qualified; the Proposer shall demonstrate the requisite experience, skills, and resources necessary to undertake waste handling and disposal. The Proposer must also demonstrate that they have the technical and management experience, as well as the financial resources, to perform the required tasks. Additionally, if a subcontractor is used for any part of this proposal, the District must be advised of same and provided with full details of any subcontractor's experience and qualifications. The Proposer shall not award work to any subcontractor without prior written approval of the District.

A. Experience and Management Capacity

Each Proposer shall demonstrate the ability to perform all required tasks successfully, and have the requisite management skills and experience.

B. Technical Reliability

To be deemed qualified; Proposers must demonstrate that the proposed disposal facility has adequate capacity to serve the District's needs for a minimum of three years, and that the Proposer has the requisite number of trucks and drivers to assure timely collection of waste from each Town Transfer Station

C. Financial Resources

The Proposer must demonstrate sufficient financial resources to carry out its responsibilities as outlined in this RFP, specifically the requirements as set forth in Section 1 (E) (8).

3. Cost Proposal

In addition to all other requirements contained in the RFP, each proposal shall clearly identify and specify all of the costs necessary to perform the required services. The selected Contractor will be responsible for direct billing of all costs to each Town with a Transfer Station and to any commercial haulers who choose to deliver waste under this Contract. The Contractor is responsible for providing a monthly summary of tonnages and charges to the District.

The Proposer must submit cost proposals by using the form substantially similar to the attached Form C. The Proposer agrees that the prices will remain valid from one hundred eighty (180) days after the submission date.

4. Investigation of Conditions

The submission of a proposal in response to this RFP shall be considered a representation that the Proposer has carefully investigated all conditions which affect or may, at some future date, affect the performance covered by the proposal, and that the Proposer is fully informed concerning the District's operations and the conditions. In addition, a submission shall indicate that the Proposer is familiar with all federal, state, and local laws which may affect the performance of the work.

5. District Tipping Fee Surcharge and Vermont State Solid Waste Franchise Tax

The District has a surcharge/fee of \$9.00 per ton for all waste, (including MSW and C&D) generated within the District to pay for District Programs. The District surcharge is subject to change and the District will provide sixty (60) days' notice of the change in the fee.

The State of Vermont currently levies a \$6.00 per ton fee on solid waste generated within the State or on all waste that shipped out of a Vermont Facility.

**These two fees total \$15.00/ton.**

## **SECTION VI. EVALUATION OF PROPOSALS**

### **A. GENERAL**

The District retains the right to reject any and all proposals and to waive defects or irregularities in any proposal. The District is not obligated to evaluate proposals received after the designated time for submission, or proposals that it deems to be incomplete. At the sole discretion of the District and its agents, proposals submitted indicating any exceptions to the terms of this RFP may be included in or excluded from the evaluation process.

The District reserves the right to award the eventual Contract to one or more responsible Proposers or not award any Contract.

### **B. EVALUATION CRITERIA**

Evaluation of information submitted by the Proposer will be based on a number of pre-selected criteria that reflect the needs of the project. The major evaluation criteria are:

- Safety and environmental considerations;
- Overall cost to the District, including the District's transportation costs to the Proposer's facility or transfer station; and
- Proposer's financial condition and resources.

The selected Proposer will have submitted the proposal that is in the best interests of the District. If a proposal does not satisfy the minimum requirements set forth in this RFP, it will be disqualified from further consideration at the discretion of the District.

Having satisfied the minimum requirements, each proposal will be reviewed by the evaluation team and graded as to responsiveness on the basis of the criteria as identified in the RFP.

### **C. PROPOSAL REJECTION**

The District reserves the right to reject any and all proposals and to waive any defects or irregularities in the proposals received and to accept the proposal most favorable to the interest of the District.

### **D. PROPOSER REJECTIONS DUE TO ARREARAGE IN PAYMENTS DUE AND OWING TO THE DISTRICT OR MEMBER TOWNS**

The Proposer whose proposal has been accepted must, prior to the execution of the Contract, warrant and affirm that it is not in arrears or in default on any debt, obligation, or taxes due.

## SECTION VII. PROPOSAL FORMS

Proposers shall submit the following forms with their proposals: (See attached)

Form A: Statement of Non-Collusion

Form B: Disposal Site(s) Information

Form C: Cost Proposal

### PROPOSER'S VERIFICATION

The person signing the Proposal certifies that s/he has fully informed him/herself regarding the accuracy of the statements contained in this certification and, under penalties of perjury, affirms the truth thereof, such penalties being applicable to the Proposer as well as to the person signing on its behalf.

I understand that this information is submitted as part of a Request for Proposals issued by the District, and may be relied upon by the District in awarding a Contract for solid waste disposal services pursuant to this RFP. As such, any knowingly or willfully false statement will provide grounds for disqualification of the Proposal.

Dated: \_\_\_\_\_

Proposer's Business Name: \_\_\_\_\_

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Notary Public

**FORM A**

**Statement of Non-Collusion**

*District Solid Waste Disposal RFP*

By submission of this Proposal, the Proposer certifies that:

- a. This Proposal has been independently arrived at without collusion with any other Proposer or with any competitor or potential competitor.
- b. This Proposal has not been knowingly disclosed and will not be knowingly disclosed prior to the opening of Proposals to any other bidder, competitor, or potential competitor.
- c. No attempt has been or will be made to induce any other person, partnership, or corporation to submit or not to submit a Proposal.
- d. The attached hereto (if a corporation Proposer) is a certified copy of resolution authorizing the execution of this certificate by the signature of this Proposal in behalf of the corporate bidder

Resolved that \_\_\_\_\_ (name of individual) be authorized to sign and submit the Proposal of \_\_\_\_\_ for Solid Waste Disposal and to certify *as to non-collusion as the act and deed ... contained in such certificates that this corporate proposer shall be liable ... being duly sworn, deposes and swears* under the penalties of perjury.

Sworn to before me this \_\_\_\_ day of \_\_\_\_\_,2018.

\_\_\_\_\_  
Notary Public



**FORM B**

**Disposal Site and/or Transfer Station Information**

*Southern Windsor/Windham Counties Solid Waste District  
Solid Waste Disposal RFP*

NOTE: THIS FORM MUST BE COMPLETED FOR EACH DISPOSAL SITE PROPOSED FOR FINAL DEPOSITION OF WASTE.

The following is information on the undersigned Proposer's Solid Waste Disposal Site:

I. GENERAL

A. Disposal Site Location

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

B. Disposal Site Mailing Address (If different than A)

Address: \_\_\_\_\_

\_\_\_\_\_

II. CURRENT OPERATIONS

A. Operations Permit

1. Permittee: \_\_\_\_\_

2. No.: \_\_\_\_\_

3. State: \_\_\_\_\_

4. Issuing Entity: \_\_\_\_\_

5. Date of Issue: \_\_\_\_\_

6. Date of Expiration: \_\_\_\_\_

7. Copy Enclosed? \_\_\_\_\_ (Yes or No)

**B. HOURS OF OPERATION**

1. What are the PERMITTED operating hours of the disposal location?

<b>DAY</b>	<b>AM</b>	<b>To</b>	<b>PM</b>
<b>Monday</b>		<b>To</b>	
<b>Tuesday</b>	_____	<b>To</b>	_____
<b>Wednesday</b>	_____	<b>To</b>	_____
<b>Thursday</b>	_____	<b>To</b>	_____
<b>Friday</b>	_____	<b>To</b>	_____
<b>Saturday</b>	_____	<b>To</b>	_____
<b>Sunday</b>	_____	<b>To</b>	_____

2. Are there any PERMITTED closure periods stipulated?

\_\_\_\_\_

3. What are the ACTUAL operating hours:

<b>DAY</b>	<b>AM</b>	<b>To</b>	<b>PM</b>
<b>Monday</b>		<b>To</b>	
<b>Tuesday</b>	_____	<b>To</b>	_____
<b>Wednesday</b>	_____	<b>To</b>	_____
<b>Thursday</b>	_____	<b>To</b>	_____
<b>Friday</b>	_____	<b>To</b>	_____
<b>Saturday</b>	_____	<b>To</b>	_____
<b>Sunday</b>	_____	<b>To</b>	_____

4. What holiday or another period is the disposal site typically closed?

<b>DAY</b>	<b>AM</b>	<b>To</b>	<b>PM</b>
<b>New Year's Day</b>		<b>To</b>	
<b>Memorial</b>	_____	<b>To</b>	_____
<b>Independence</b>	_____	<b>To</b>	_____

REQUEST FOR PROPOSAL  
SOUTHERN WINDSOR/WINDHAM SOLID WASTE DISTRICT

<b>Labor</b>	_____	<b>To</b>	_____
<b>Thanksgiving</b>	_____	<b>To</b>	_____
<b>Christmas</b>	_____	<b>To</b>	_____
<b>Other</b>	_____	<b>To</b>	_____

REQUEST FOR PROPOSAL  
SOUTHERN WINDSOR/WINDHAM SOLID WASTE DISTRICT

The undersigned hereby certifies that services, material, or equipment to be furnished as a result of this proposal will be in full accordance with Southern Windsor/Windham Solid Waste District specifications applying thereto unless exceptions are indicated above and an explanation attached.

Proposing Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City

State

Zip

By: \_\_\_\_\_  
(Please print or type) Name and Title

Signature: \_\_\_\_\_

Phone No: \_\_\_\_\_

Date: \_\_\_\_\_

**CORPORATE SEAL**

**FORM C**  
**COST PROPOSAL**

All Proposers shall provide cost data for the base services outlined below. However, if the Proposer wishes to provide an Alternative(s) to the base service, they must provide a detailed explanation of the Alternative(s) along with pricing similar to the base service plan for comparison purposes.

**Transport**

1A. **MSW** - Cost per ton/pull to transport the District's MSW waste stream from the individual Town's Transfer Stations based on the pull charges shown below for the period July 1, 2018 through June 30, 2021. The District recognizes costs will vary by Town and the Proposer should provide the rates per Town in their proposal.

Town of Cavendish Transfer Station	_____ per pull
Town of Ludlow Transfer Station	_____ per pull
Town of Rockingham Transfer Station	_____ per 10yd. & 40 yd Container/pull
Town of Springfield	_____ per pull
Town of Weathersfield	_____ per pull

1B. **C&D** - Cost per ton/pull to transport the District's Construction and Demolition waste from the individual Town's Transfer Stations based on the pull charges shown below for the period July 1, 2018 through June 30, 2021. The District recognizes costs will vary by Town and the Proposer should provide the rates per Town in their proposal.

Town of Cavendish Transfer Station	_____ per pull
Town of Ludlow Transfer Station	_____ per pull
Town of Rockingham Transfer Station	_____ per pull
Town of Springfield	_____ per pull
Town of Weathersfield	_____ per pull

Also indicate if Saturday service is provided at the above rates or if a premium will be charged for the Saturday service.

**1C. Organics – Transportation Costs.**

Cost per ton/pull to transport the District’s Organics from the individual Town’s Transfer Stations based on the pull charges shown below for the period July 1, 2018 through June 30, 2021. The District recognizes costs will vary by Town and the Proposer should provide the rates per Town in their proposal.

- Town of Cavendish Transfer Station \_\_\_\_\_ per pull
- Town of Ludlow Transfer Station \_\_\_\_\_ per pull
- Town of Rockingham Transfer Station \_\_\_\_\_ per pull
- Town of Springfield \_\_\_\_\_ per pull
- Town of Weathersfield \_\_\_\_\_ per pull

Indicate if Saturday service is provided at the above rates or if a premium will be charged for the Saturday service.

**2. Provide a formula for any proposed fuel surcharge using a base cost per gallon of diesel fuel increased OR decreased over time.**

**3. Will there be any annual increases? Which costs (transportation and/or disposal) will be subject to the annual increase? What index will you use to apply the cost?**

**4. Disposal Costs for Transfer Stations**

**Cost per ton to dispose of the Municipal Solid Waste.**

**Municipal Solid Waste** \$\_\_\_\_\_/ton for July 1, 2018 - June 30, 2021

a) + District Surcharge: \$9.00/ton

b) + State Fee: \$6:00/ton

**TOTAL Disposal Cost for MSW:** \_\_\_\_\_ for July 1, 2018 - June 30, 2021

**Cost per ton to dispose of Construction & Demolition material**

**C&D Waste** \$\_\_\_\_\_/ton for July 1, 2018 - June 30, 2021

a) + District Surcharge: \$9.00/ton

b) + State Fee: \$6:00/ton

**TOTAL Disposal Cost for C&D:** \_\_\_\_\_ for July 1, 2018 - June 30, 2021

**Cost per ton for the disposal of Organics**

**Organics** \$ \_\_\_\_\_/ton or container for July 1 2018 – June 30, 2021

**\*\* There is no District surcharge or State fee for the disposal of organics.**

**Disposal Costs for Independent Haulers**

**Municipal Solid Waste** \$ \_\_\_\_\_/ton for July 1, 2018 - June 30, 2021

**C&D Waste** \$ \_\_\_\_\_/ton for July 1, 2018 - June 30, 2021

**Bulky Waste** \$ \_\_\_\_\_/ton for July 1, 2018 - June 30, 2021

**Organics** \$ \_\_\_\_\_/ton or container for July 1, 2018 – June 30, 2021