

Southern Windsor/Windham Counties Solid Waste Management District



Andover • Athens • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth
Reading • Rockingham • Springfield • Weathersfield • West Windsor • Windsor

www.vtsolidwastedistrict.org

Board of Supervisors Quarterly District Meeting Thursday, October 24, 2019 Springfield Town Offices, Springfield, Vermont

Meeting Minutes

Roll Call

Supervisors present included: Joe Fromberger, Chair, Andover; David Bemis, Athens; Bruce McEnaney, Cavendish; Cynthia Gibbs, Grafton; Scott Murphy, Ludlow; Gary DeRosia, Rockingham; Tom Yennerell, Springfield; and Tom Kenyon, West Windsor. A quorum was achieved with eight towns represented. Also present: Tom Kennedy, District Manager; Matt Priestly, Alva Waste and Springfield alternate; and Mary T. O'Brien, Recycling Coordinator and District Clerk.

At 6:10 p.m., J. Fromberger called the meeting to order.

1. Additions to the Agenda – none

2. Election of Vice-Chair due to the resignation of Ed Morris

J. Fromberger noted that the need to elect a vice-chair and possibly an Executive Committee member was due to E. Morris's resignation; he had been the board chair and a member of the Executive Committee.

D. Bemis nominated G. DeRosia as vice-chair. Hearing no others, J. Fromberger closed the nominations. All voted in favor of G. DeRosia's nomination. Because G. DeRosia was already on the Executive Committee, another Executive Committee member was needed. G. DeRosia nominated B. McEnaney. Hearing no others, J. Fromberger closed the nominations. All voted in favor of B. McEnaney's nomination.

3. Approve minutes of July 25, 2019 meeting

T. Kennedy noted that he had submitted the minutes which had two errors: J. Fromberger's presence was inadvertently omitted as was the fact that the solid waste bulletin of legislative activities had been distributed. T. Kenyon made a motion to accept the minutes of the July 25, 2019 meeting as amended. S. Murphy seconded the motion. All voted in favor.

4. Acceptance of Treasurer's Report for July - September 2019

T. Kennedy noted that the revenues and expenses were on target on the Profit & Loss. On the balance sheet, the cash position is up about \$5,000 as compared with a year ago at this time. No

concerns. T. Yennerell made a motion to accept the Treasurer's Report for July – September 2019 as presented. G. DeRosia seconded the motion. All voted in favor.

5. Review and Acceptance of the FY19 Audit

Hard copies of the audit were made available at the meeting. T. Kennedy talked about the audit in the treasurer's absence. He noted that page 3 stated the financial highlights. There were no findings. It was a clean audit. S. Murphy asked about Note 5 which mentioned the 60% hauler and if the District was concerned about that. T. Kennedy responded that it was Casella and that the District imagined that if Casella were to go out of business, the smaller haulers would take over its routes. S. Murphy made a motion to accept the FY19 Audit. T. Yennerell seconded the motion. All voted in favor of the motion.

6. Update on Household Hazardous Waste (HHW) Collections

T. Kennedy and M. O'Brien described the fact that there are fewer HHW vendors working in Vermont and that set-up fees and disposal costs for collection events have increased significantly recently. These factors have affected everyone hosting one-day events throughout the state which prompted the Department of Environmental Conservation to create an HHW infrastructure grant program.

7. Discussion of applying for grant funds to build a permanent HHW collection site

T. Kennedy spoke about the HHW grant program which is intended to help districts expand or establish permanent HHW collection facilities. He noted that historically, the District hadn't wanted to own or operate anything. He spoke with Casella and two transfer stations about hosting an HHW site but they were not interested. However, M. Priestley of Alva Waste expressed interest and would pay for equipment, maintenance, labor (10 hours a week TBD), and taxes. The seasonal site (May – October) would be located at the Alva transfer station in Springfield. The District would lease a site from Alva for \$1,200 per month for six months a year for ten years. The District's annual cost would be about \$32,600 or \$18.12 per participant (currently over \$40 per participant).

T. Kenyon asked about liability insurance. T. Kennedy responded that both Alva and the District would probably have to carry it. D. Bemis asked whether or not residents of other districts would be able to use the facility. T. Kennedy responded that yes they could but that there would probably be a fee. B. McEnaney asked who would dispose of the HHW. T. Kennedy replied that an HHW vendor would be hired to pick it up. He then went on to describe the containers that would be needed, including the probably acquisition of a storage building from the decommissioned Vermont Yankee plant which would be free of charge. T. Kennedy will apply for a \$90,000 HHW grant.

(At 6:40 p.m., Darlene Kelly, Treasurer, arrived.)

Southern Windsor/Windham Counties Solid Waste Management District



Andover • Athens • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth
Reading • Rockingham • Springfield • Weathersfield • West Windsor • Windsor

www.vtsolidwastedistrict.org

SWWCSWMD

10.24.2019 meeting minutes

p. 3

S. Murphy made a motion for the Southern Windsor/Windham Counties Solid Waste Management District Supervisors to direct the District Manager to submit an application to the Department of Environmental Conservation for grant funding to construct a permanent household hazardous waste (HHW) facility, including all documentation required by the State which includes authorizing the Chair to sign the Act 154 Good Standing Certification for inclusion in the grant package for the permanent HHW facility, and authorizing the Chair and Treasurer to sign the Risk Assessment questionnaire for inclusion in the grant package for the permanent HHW facility. The facility will be located on property owned by Alva Waste Services, which is located at 1050 Charlestown Road in Springfield, Vermont. The District intends on entering into a 10-year lease with Alva Waste to operate the facility. The District will be responsible for administration and management of the facility. In addition to management and administrative activities, the District will be responsible for maintenance costs associated with the buildings, supplies and materials necessary to operate the facility, and all HHW and municipal solid waste (MSW) disposal costs. T. Yennerell seconded the motion. All voted in favor.

8. Old Business - none

9. New Business - none

10. At 6:55 p.m., S. Murphy made a motion to adjourn.

Respectfully submitted,
Mary T. O'Brien
Clerk