

**District Quarterly Meeting**  
**August 18, 2022**  
**5:00 PM**  
**Zoom Meeting**

MINUTES (Draft)

Supervisors present: Jeff Mobus, Brandon Gulick, Scott Murphy, Scott Pickup, Wayne Wheelock, and Derek Suursoo

Also present: Tom Kennedy, and Kelly Murphy (Treasurer)

Jeff Mobus called the meeting to order at 5:06 PM.

Roll Call was taken by T. Kennedy and there was a quorum. The meeting was called to order at 5:06 PM.

**1. Additions to the Agenda** – Derek S made a motion to move the agenda as printed, the motion was seconded by Wayne Wheelock. Motion carried.

**2. Approval of April 28, 2022, Minutes**

Derek S made a motion to approve the minutes as printed, the motion was seconded by Scott Murphy. Motion carried.

**3. Receive the June 30, 2022, Financials**

Tom Kennedy reviewed the June 30, 2022 financials. Mr. Kennedy said the glass revenues were down by nearly 50% compared to last year. He speculated that with the lessening of COVID restriction more people are going out and not purchasing glass bottles for home consumption. He also stated that the revenue for pesticide collection was less than anticipated because the Department of Agriculture has run out of funding for the pesticide program, which has resulted in an unfunded mandate to the Districts. Mr. Kennedy said the District Managers are going to raise the issue with the legislature in the next session. On the expense side, there was nothing to report, most of the expenditures are close to the budgeted amount. He said the expenses for operations and management was \$22,311.86 less than budgeted. Mr. Kennedy reviewed the balance sheet and said that the cash position of the District is strong at \$ 199,242.35, an increase of \$28,974.24 from June 30, 2021. He said the accounts payables and receivable were not of concern. Derek S made a motion to receive the June 30, 2022 financials, the motion was seconded by Brandon G. Motion carried.

**4. Update of HHW Depot**

Tom K said the Depot opened on June 2, 2022 on an appointment on basis. The Depot is open on Tuesdays and Thursday unless we don't receive enough appointments to justify having appointments for two days in one week. He said he was somewhat surprised that the District wasn't getting as many appointments as anticipated. Generally, we get between 10 to 15 cars per appointment day. He said that the Depot will be open on two Saturdays in September for residents that can't make it to the Depot during the week.

## **5. Update on HHW Grant**

Mr. Kennedy said HHW Grant expired on June 30, 2022. The grant award was for \$59,760.00 with a District match of \$39,840.00 for a total proposed cost of \$99,600.00. The actuals were \$36,742.00 in grant funding with a District match of \$24,494.00 for a total cost of \$61,236.00. The project came in \$38,000.00 under budget.

## **6. Discussion of Treasurer Description**

Mr. Kennedy told the Supervisors that the Executive Committee has been discussing the Treasurer description over the last two meetings. He said the description in the bylaws conflicts with the role of the Finance Director at Mount Ascutney Regional Commission. Mr. Kennedy drafted new language for the Executive Committee to consider. The Committee reviewed the amended language and requested that the amendment be sent to our attorney and VLCT for their review. The two parties responded that they did not do anything in the amendment that could cause future harm to the District. The Supervisors liked the amended version, they thought it was clearer than the existing language in the bylaw.

Tom Kennedy also went over the bylaw amendment process with the Supervisors.

Scott Murphy made a motion to approve the draft amendment as printed for distribution to all the municipalities in the District, notifying them of the District's intent to amend its bylaws with the District's intent to act upon the amendment at its next quarterly meeting on October 27, 2022. The motion was seconded by Derek Suursoo. The motion passed unanimously.

## **7. Discussion of Amending the Glass Permit**

Mr. Kennedy told the Supervisors that according to our permit, we are required to grind all the glass every 18 months, however, to date the district has only received 500 tons of glass and the company that grinds the glass will only grind glass if there a minimum of 1000 tons. Mr. Kennedy suggested that we amend the permit to allow the District to collect at least 1000 tons and for permission to reach out to towns outside the District to see if they would be interested in participating in the District's glass program. The Supervisors agreed with Mr. Kennedy's suggestions.

## **8. New Business**

Mr. Kennedy distributed to the Supervisors the revised list of charges Casella will be charging in FY 23. Mr. Kennedy said the revised charges are due to inflation, fuel, and labor costs. Mr. Kennedy was told by the town managers of Ludlow and Rockingham that this was the first time they had seen the notice of the increases; he told the Supervisors that he would reach out to Casella.

## **9. New Business**

None

The meeting was adjourned at 5:35 P.M.