

Southern Windsor/Windham Counties Solid Waste Management District



Andover • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth
Reading • Rockingham • Springfield • Weathersfield • West Windsor • Windsor

P. O. Box 320 • Route 5 • Ascutney Professional Bldg. • Ascutney, VT 05030-0320

Phone: 802-674-9235

www.vtsolidwastedistrict.org

Fax: 802-674-5711

Draft Quarterly Meeting Minutes

District Board of Supervisors

Thursday, April 29, 2010

Selectmen's Room

Springfield Town Offices

Supervisors present: H. Joseph Fromberger Forrest Randall Steve Cottrell
 Tom Kenyon Gary DeRosia Harold Igoe
 Derek Suursoo George Timko Frank Heald

Others present: Tom Kennedy Steve Ankuda
 Bob Forguites

Forrest Randall called the meeting to order at 6:05 p.m.

1. Roll Call

A quorum was established with ten towns represented.

2. Approve minutes of January 28, 2010

Joseph Fromberger made a motion to accept the minutes of the January 28, 2010 meeting as printed. Tom Kenyon seconded the motion. All voted in favor. Motion carried.

3. Treasurer's Report

B. Forguites stated our income has exceeded our expenses by over \$7,000. We should end up with a positive income for the year. Our long term liabilities show \$25,000 which is a reserve for cash flow purposes if needed. Financially we are in good shape. Tom Kenyon asked, "D you see any financial trends we should be aware of especially with the economy the way it is?" Robert Forguites responded that based upon the tonnage comparison we are in good shape. Forrest Randall made a motion to accept the Treasurer's Report as presented. All voted in favor. Motion carried.

4. Election of Officers

Forrest Randall asked Robert Forguites to take over the meeting during the election of Chairman. Derek Suursoo nominated Forrest Randall. There were no other nominations so Robert Forguites made a motion to close the voting, H. Joseph Fromberger seconded this and asked that the Clerk cast one vote for Forrest Randall. Motion Passed. **Forrest Randall was re-elected as Chairman.**

Forrest Randall regained control of the election proceedings after being elected Chairman. Derek Suursoo nominated H. Joseph Fromberger as vice-chairman. There were no other nominations and so Forrest Randall made a motion to close the voting. Tom Kenyon made a

motion Steve Cottrell seconded this and asked that the Clerk to cast one vote for H. Joseph Fromberger. Motion Passed. H. Joseph Fromberger was re-elected as Vice Chairman.

H. Joseph Fromberger made the motion that Derek Suursoo, Gary DeRosia and Frank Heald be re-elected as the three Executive Committee Representatives. There were no other nominations and so Forrest Randall made a motion to close the voting, Tom Kenyon seconded this and asked that the Clerk cast one vote for each person. Motion Passed.

Derek Suursoo, Gary DeRosia, and Frank Heald were re-elected as the three Executive Committee Representatives.

H. Joseph Fromberger made the motion that Robert Forguites continue to be Treasurer and that Mary O'Brien continues to be the Clerk. Derek Suursoo seconded this. Motion Passed.

Robert Forguites was reappointed as Treasurer. Mary O'Brien was reappointed as Clerk.

5. Resolution to Amend Bylaws

Resolution from the Supervisors to amend the bylaws. Derek Suursoo made a motion to resolve to amend the bylaws and Tom Kenyon seconded. Motion passed. Bylaw discussion will take place at the July meeting. A copy of the amended bylaws will be sent to the Select board of each town for review prior to the next quarterly meeting on July 29, 2010.

6. Discussion and adoption of a new contract with the Regional Planning Commission for management services.

This topic was tabled until the next Quarterly meeting because it was not discussed at the last Executive meeting.

7. Discussion and adoption of Addendum to Solid Waste contract

Tom Kennedy briefed the group on the existing contract. It states that after year 3 we can decide to extend or go out to bid. The Executive Committee decided to discuss with Casella an extension of the contract. Steve Ankuda discussed the contract with the supervisors; the new contract extends for two years, however, gives us the option to get out after one year; The new tonnage fee is *\$65 per ton plus the VT solid waste franchise tax of currently \$6 a ton; paragraph two \$70 per ton plus the VT Solid waste Franchise tax currently \$6 per ton and the District fee.*

H. Joseph Fromberger made the motion to authorize, subject to approval by each town manager that has a transfer station that the Chair, Forrest Randall has authority to sign the amendment.

Tom Kenyon seconded the motion. Motion passed.

8. Discussion and adoption of FY11 Budget and Work Program

Tom Kennedy went over the draft FY11 budget and work plan with the supervisors.

Steve Cottrell asked if the staff could assist the Town of Windsor with some analysis of a composting facility. Steve suggested turning the nine acre habitat around the Windsor Prison into an agricultural unit partially which would have a composting facility, facilitated by the Windsor Prison personnel. H. Joseph Fromberger stated that the District does not have the staffing to do this study but let's see what is out there already for information and the District could provide basic assistance.

One of the new work programs is to coordinate a tire disposal day for the district. The supervisors advised Tom to look into the feasibility of coordinating a district wide event with the transfer stations.

Southern Windsor/Windham Counties Solid Waste Management District



Andover • Baltimore • Cavendish • Chester • Grafton • Ludlow • Plymouth
Reading • Rockingham • Springfield • Weathersfield • West Windsor • Windsor

P. O. Box 320 • Route 5 • Ascutney Professional Bldg. • Ascutney, VT 05030-0320

Phone: 802-674-9235

www.vtsolidwastedistrict.org

Fax: 802-674-5711

H. Joseph Fromberger made the motion to adopt the Work Program as amended, Derek Suursoo seconded. No discussion. Motion carried.

Robert Forguites reviewed the proposed budget. H. Joseph Fromberger asked if the tip fee will stay the same, Robert Forguites responded with yes it will stay the same this year. 5% increase in Administrative Management fee due to healthcare costs and a rent increase (computer, office supplies etc.). Each HHW collection averages about \$20,000, half of the costs are covered by grants. Dues and Memberships mostly for AVR's programs in schools (close to \$3,000), and NRRA - we pay for all the towns in the District to be members.

Frank Heald made the motion to adopt the 2010-2011 budget, Gary DeRosia seconded. Motion passed.

9. Discussion of NRRA Report

Tabled until July 29, 2010. Please review prior to this meeting.

10. Recycling Coordinator's Report

No questions/comments. Mary was home ill.

11. New Business

- a) Tonnage & Revenue Comparison report was presented. There is monthly volatility.
- b) Need in writing from each town who their Solid Waste District representatives are; bylaws state that we need in writing letters from towns identifying supervisors. Board determined that minutes would suffice.
- c) Frank Heald stated that the Northeast Resource Recovery Association (NRRA) is well worth the time and effort and so supervisors should try to attend. The conference is in Manchester, New Hampshire on June 7 and 8, 2010.

12. Old Business

None

13. Adjourn

At 7:16 p.m., Forrest Randall made a motion to adjourn the meeting. All voted in favor. Motion passed.

Respectfully submitted,
Angela Esslinger
SWCRPC